

**BY ORDER OF THE COMMANDER  
AEROSPACE MAINTENANCE AND  
REGENERATION CENTER**

**AMARC INSTRUCTION 23-103**

**3 MARCH 2000**



**Supply**

**PROCESSING SUPPLY REQUESTS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: AMARC/LGSP (J. Lewis)  
Supersedes AMARCI 23-103, 5 February 1996

Certified by: AMARC/LG (L. Van Gorder)  
Pages: 23  
Distribution: F

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This instruction implements Air Force Policy Directive (AFPD) 23-1, *Requirements and Stockage of Materiel* and sets up the Standard Base Supply System (SBSS) organization codes, and the procedures for customer call-in requests and for requesting a new organization or shop code. It implements the procedures of AFMAN 23-110, Volume II (CD), Part Two, *Standard Base Supply System*, and Part Thirteen, *Standard Base Supply Customer's Procedures*, and is applicable to all operating elements in AMARC.

**SUMMARY OF CHANGES:** Updates procedures, office symbols, organization coding structure and delivery destinations due to reorganization. Changed paragraphs are marked with asterisks.

**1. GENERAL .** Requests for equipment-type items expendability, recoverability, reparability, cost designator (ERRCD) ND and NF and for Special Purpose Recoverables Authorized Maintenance (SPRAM) items are submitted to the Logistics Directorate (LG), Supply Division (LGS), Center Support Management Branch (LGSS), Equipment Management in accordance with (IAW) AFMAN 23-110, Volume II, Part Thirteen, and AMARCI 21-128, *Capital Equipment Acquisition*. Safety shoe requests are sent directly to the LGS program monitor. Organizational document numbers, consisting of a 3-digit numeric organization code, a 2-digit alpha shop code, a 4-digit numeric Julian date, and a 4-digit numeric serial number, are assigned to each request for the purpose of reference and control. For prompt and effective supply support, all information needed for the processing of an issue request must be furnished at the time the request is made.

**2. PROCEDURES .**

2.1. Request for issues will normally be placed by telephone, AF Form 2005, **Issue/Turn-In Request**, or letter. The following will be furnished at the time an issue request is called or sent in:

2.1.1. Name, organization or unit, and building number.

### 2.1.2. Type of issue request.

2.1.2.1. Initial Issue. Issue based on increase in stock levels caused by reasons other than normal consumption. Initial issue of XD/XF items (other than SPRAM/bench mockup components) will be fully justified by the requesting organization. Letters of authorization are no longer required for budget code 1, 8 or 9. Other exceptions to this procedure include:

2.1.2.1.1. Issue of time compliance technical order (TCTO) kits.

2.1.2.1.2. Bits and pieces to build TCTO kits.

2.1.2.1.3. 780 equipment.

2.1.2.1.4. Issues of mockup and test stand components approved on an equipment action request

(letter; telephone call; AF Form 2005; or AF Form 601, **Equipment Action Request**).

2.1.2.1.5. Items lost in flight, fire, or crash.

2.1.2.1.6. Items repaired and returned.

2.1.2.1.7. Issue of medical supplies (Base Hospital).

2.1.2.2. Maintenance will submit the request for initial issue when the Aircraft Component Status Listing (C03ALIST) or similar report reflects the item was removed or was not on the aircraft on arrival. All direct issues to aircraft for which no prior removal evidence exists, such as the C03ALIST and aircraft records, will be done as nonrecurring to set up due-in-from-maintenance (DIFM) records. When parts are not available for turn-in to clear the DIFMs, the DIFM monitor will determine what action will be taken to clear the DIFM, i.e., Report of Survey, etc. If an item is found to be missing from Navy aircraft, there will be no initial issue authorized without receiving prior approval of the Director, Naval Inventory Control Point Detachment, Field Support Office (FSO). Report of Survey procedures for Air Force property are in AFMAN 23-220, *Reports of Survey for Air Force Property*, and for Navy property are in OPNAVINST 4790.2G, *The Naval Aviation Maintenance Program (NAMP)*.

2.1.2.3. Recurring Issue. A request made periodically or anticipated to be repetitive by an authorized requisitioner for materiel for consumption or use. Administrative and janitorial supplies will be ordered using the work centers International Merchant Purchase Authorization Card (IMPAC).

2.1.2.4. Nonrecurring Issue. A request made by an authorized customer on a one-time basis to provide initial or authorized increases in allowances or stockage at any level, or for modification of equipment, special planned programs, and one-time repair or rebuild requirements.

will include the requester's FAD for Air Force projects. Navy withdrawal projects will use the FAD assigned by the Navy; if no FAD is assigned, FAD IV will be used. All supply requests for materiel will use one of these FADs.

2.1.6. Urgency of need designator (UND) (see attachment 4):

2.1.6.1. The UND is the second element used to determine supply priority. UNDs are shown by the alphas A, B, and C. Selecting the UND which will most accurately state the urgency of each supply need is an important management role of the requesting activity:

2.1.6.1.1. UND A can be justified only when materiel shortages preclude an activity from performing its primary mission (work stoppage).

2.1.6.1.2. UND B is justified when materiel shortages impair the capability of an activity to perform its mission (anticipated work stoppage, safety, etc.).

2.1.6.1.3. UND C is for materiel requests for routine stock replenishment and for other than A and B requests.

2.1.6.2. Prior to using UND A, supply management and management at operational (user) levels will jointly ensure that their respective activities have used every possible means to ease the limitation imposed by the materiel shortage. This includes research of all assets.

2.1.6.3. All UND A and B requests will be processed on a "fill-or-kill" basis. Should the item requested not be available, management personnel of the requesting activity must confirm the UND used.

2.1.7. "Mark For" data will be entered in the AF Form 2005 as follows:

2.1.7.1. If the issue is a direct materiel issue, one that supports a purchased workload, i.e., a production control number (PCN) including those issued for temporary work orders identified by "W" in position 1 of the PCN, the following applies: For issues to aircraft, missiles, or engines, the applicable PCN will be provided. Items manufactured to be shipped with end items will be charged against the work order PCN of the removal. Positions 45-49 will be the WDS (Western Data Systems) work order number for direct material charged assets only. The 10-position AMARC type and identification (ID) number will be entered in positions 67-80 of the AF Form 2005. Source of data for the PCN, as well as the configuration for direct work order PCNs, may be researched in the MAXIMO, Equipment and WDS systems. The following applies:

2.1.7.1.1. Position 67, commodity, i.e., A= Aircraft.

2.1.7.1.2. Position 68, ownership, i.e., A= Air Force.

2.1.7.1.3. Positions 69-74, AMARC type and ID number, i.e., TF0161.

2.1.7.2.2. For other materiel issues not covered above, the usage identification will be entered in positions 67-80, i.e., UN05\_\_\_\_\_. See attachment 5 for usage code applications.

2.1.8. Quantity required.

2.1.9. Stock number, part number, and noun. (Part numbers should be furnished, if available. The noun will always be furnished. If the stock number and part number are not available furnish a DD Form 1348-6, **DoD Single Line Item Requisition System Document**, with description, including size, specifications, and applicable technical order (TO) references.)

2.1.10. Unit of issue.

2.1.11. Delivery priority codes (see attachment 6).

2.2. Activity codes assigned when preparing AF Form 2005 are as follows:

2.2.1. "X" - Expedite.

2.2.2. "R" - Routine.

2.2.3. "B" - Bench Stock.

2.2.4. "S" - Supply Point (Project Material).

2.2.5. "P" - Non-Equipment Authorization Inventory Data (EAID) Equipment.

2.2.6. "D" - SPRAM.

2.2.7. "E" - Equipment Management.

2.2.8. "C" - Repair and Return (R&R).

2.3. The supply requisitioning priority system is a numbered system designating the order of precedence and standard timeframes for processing of requests for materiel. It starts with the highest priority of 01 and descends to the lowest priority of 15. A supply requisition priority is assigned under program control based on the organization's assigned FAD and the UND used/provided on the issue request. For all off-line requisitioning, the priority is assigned by supply personnel, also based on FAD and UND.

2.4. Organization and shop code structure is listed in attachment 7.

2.5. Some rejects may occur due to local 206 program edit modifications (see attachment 8). These rejects can be cleared by correcting the input.

### 3. PROCEDURES FOR REQUESTING A NEW ORGANIZATION OR SHOP CODE.

3.1. Organizations requesting the establishment of a new Organization Cost Center Record (OCCR)

3.1.5. Usage codes that will be authorized.

3.1.6. Name, office symbol and phone number of OCCR monitor.

3.1.7. Building where property will be delivered.

3.2. LGSP will coordinate with the Comptroller Directorate, Depot Maintenance Activity Group (DMAG), Management Division (FMA), Financial Analysis (DMAG Budget), Plans and Programs Directorate (XP), and Communication Management Division (XPI), to ensure the proposed coding structure conforms to the current program specification.

3.3. FMA, in coordination with FMF will provide:

**3.3.1. Organization code.** Project Fund Management Report (PFMR) code and have Accounting and Finance at the

host base load this into the supply system.

The Responsibility Cost Center Code (RC/CC).

The Program Element Code (PEC), if applicable.

3.4. LGSP will:

3.4.1. Make the required changes to the 206 program.

3.4.2. Coordinate with XPI regarding the office symbol to use for the supply listings.

3.4.3. Coordinate with LGSS to upload the OCCR in the supply system and inform all personnel of the change. Notification can be accomplished by publishing the change in the AMARC Weekly Bulletin or a formal change to AMARCI 23-103.

OFFICIAL

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Director, Logistics

## Attachment 1

## AMARC FB2373 SBSS AND COST ACCOUNTING CODES

This attachment is listed in OCCR and Shop Code sequence.

OFFICE SYMBOL	ORG	USAGE IDEN CODE	DLVY CODE	SUPPLY RC/CC CODE	PFMR CODE	OCCR CODE	SHOP CODE	EQUIP COST CODE	REMARKS
FMA	CPP Equipment		F03	100XAZ	700	100	XA	100XA	PEC78211F NOTE 1
XPXF	CPP Facilities		T07	110XAZ	705	110	XA		PEC78211F NOTES 2
FMA	CPP ADPE Requirements					150	XA		PEC78211F
LA	Aircraft Mgmt Directorate	UN02	L01	4H2700	530	308	AA		PEC78211F
LAA	Production Control Division	UN02 UN06	L02	4H2701	533	318	BA	318BA	PEC78211F
LAAC	Shop Floor Control Branch	UN02 UN06 UN12	L03	4H2701	533	318	CA		PEC78211F
LAAO	Policy & Technical Services Branch	UN02 UN06 UN12	L05 L06	4H2701		318	DA	318DA	PEC78211F
LAAS	Master Scheduling Branch	UN02 UN06 UN12	L04	4H2710	533	318	EA		PEC78211F
LAE	Equipment Services Division	UN02 UN06	L30	4H2701	534	328	BA		PEC78211F
LAEE	Support Equipment Branch	UN02 UN06	L31	4H2710	534	328	CA	328CA	PEC78211F
		UN08	L34						

LAET	Transportation Branch	DIR UN02 UN06 UN11 UN12	L33	4H2710	534	328	GB	328GB	PEC78211F
LAETT	Taxi	UN02 UN06	L33	4H2710	534	328	GX		PEC78211F
LAI	Process In Division	UN02 UN06	L10	4H2720	532	338	<b>BA</b>		PEC78211F
LAIO	Process In Support Branch	UN02 UN05 UN06	L11	4H2720	532	338	CA	338CA	PEC78211F
LAIR	Receiving Branch	DIR UN02 UN06 UN11 UN12	L12	4H2720	532	338	EB	338EB	PEC78211F
LAIS	Storage Services Branch	DIR UN02 UN06 UN11 UN12	L13	4H2720	532	338	FB	338FB	PEC78211F
LAO	Process Out Division	UN02 UN06	L20	4H2730	531	348	BA		PEC78211F
LAOO	Process Out Support Branch	UN02 UN06	L21	4H2730	531	348	CA	348CA	PEC78211F
LAOB	Acft Maint A Branch	DIR UN02 UN06 UN11 UN12	L22	4H2730	531	348	DB		PEC78211F
LAOD	Acft Maint B Branch	DIR UN02 UN06 UN11 UN12	L23	4H2730	531	348	DB	348DB	PEC78211F
LAO	Ordering TCTO Kit (No Cost (c/o LGSC)		L71	4H2730	531	348	TO		PEC78211F

LARA	Reclamation A Branch	DIR UN02 UN06 UN11 UN12	L51	4H2740	546	358	DB	358DB	PEC78211F
LARB	Reclamation B Branch	DIR UN02 UN06 UN11 UN12	L52	4H2740	546	358	EB		PEC78211F
LARC	Reclamation C Branch	DIR UN02 UN06 UN11 UN12	L53	4H2740	546	358	FB		PEC78211F
LARI	NDI Branch (NDI)	DIR UN02 UN06 UN11 UN12	L54	4H2740	546	358	GB	358GB	PEC78211F
LARIS	NDI Branch (Small Parts)	DIR UN02 UN06 UN11 UN12	L55	4H2740	546	358	HB	358HB	PEC78211F
LAS	Specialist Support Division	UN02 UN06	L60	4H2750	537	368	BA		PEC78211F
LASO	Specialist Planning Branch		L69	4H2750	537	368	CA		PEC78211F
LASA	Avionics Branch (Electric)	DIR UN02 UN06 UN11 UN12	L61	4H2750	537	368	CB	368CB	PEC78211F
LASAR	Avionics Branch (Radio)	DIR UN02 UN06	L70	4H2750	537	368	DB	368DB	PEC78211F



	NI-CAD/Lead-Ac-id Battery Shop		L58						
LASE	Propulsion Branch	DIR UN02 UN06 UN11 UN12	L65	4H2750	537	368	FB	368FB	PEC78211F
LASG	Egress/ Armament Branch	DIR UN02 UN06 UN11 UN12	L67	4H2750	537	368	GB	368GB	PEC78211F
LASM	Structural Repair Branch	DIR UN02 UN06 UN11 UN12	L63  L66	4H2750	537	368	HB	368HB	PEC78211F
LASN	<b>Pneudraulic Branch</b>	DIR UN02 UN06 UN11 UN12	L68	4H2750	537	368	JB	368JB	PEC78211F
LAS	TCTO Kit Ordering (No Cost)		L71	4H2750	537	368	TO		PEC78211F
LGSC-A	Forward Supply Management Branch					428	CA		PEC78211F
LGSC-A	DMAG Tool Issues	UN07 UN12	L72	4H4163	544	428	DA	428DA	PEC78211F NOTE 4
LGSC-A	Equipment Requirements		L73	4H4163	544	428	EA	428EA	PEC78211F
LGL	Logistics Support Division	UN02 UN06	G04 G06	4H4140	542	438	BA	438BA	PEC78211F
LGLP	Packaging & Munitions Branch	DIR UN02 UN06 UN11 UN12	G41	4H4140	542	438	CB		PEC78211F
LGLPM	Supply Management Branch	DIR UN02 UN06 UN11 UN12	G41	4H4140	542	438	CB		PEC78211F

LGLM	Special Assets Branch	DIR UN02 UN06 UN11 UN12	G30	4H4140	541	438	FB	438FB	PEC78211F
LGSC	Payback	DIR		4D4162	535	479	CB		PEC78211F NOTE 6
FMA	Financial Analysis (DMAG Budget)	UN02	T06	4G1530	630	578	BX	578BX	PEC78211F
FMW	Workload Division	UN02 UN06	T06	4G1540	630	598	BX		PEC78211F
XPXF	Facility Planning	UN02 UN06 UN08	T07	4G1423	543	618	FX	618FX	PEC78211F NOTE 3
XPXE	Facility Engineering	UN02 UN06	T08	4G1423	543	618	GX		PEC78211F
XP-QA-A	Quality Assurance (DMAG)	UN02 UN06	T31	4G1400	660	628	BX		PEC78211F
XPX-V	DMAG Vehicles- Supplies	UN08	G12, G13	4G1421	651	658	HX		PEC78211F
XPXV	DMAG Vehicles		G12	4G1421	651	658	VM	658VM	PEC78211F NOTE 5
CC	Commander	UN02 UN06	C01	401010	600	801	AA	801AA	PEC78016F NOTE 7
CC-P	Protocol					801	AA		PEC78016F
CC-S	Security					801	AA		PEC78016F
FT	Flight Test					801	AA		PEC78016F
CC-SE	Safety	UN02 UN06	C02	401010	600	801	CA	801CA	PEC78016F
XPXF	Quality of Life	UN08	T07	441425	703	841	BA	841BA	PEC72896F
XPXF	O&M Maintenance & Repair	UN08	T07	441426	734	842	BA		PEC78278F
XPXF	Demolition								PEC72893F
FM	O&M Engi-	UN08	N/A	411504	737	843	BA		PEC78016F

CC	Contingency Funds	UN02		401011	739	848	BA		PEC91515F
LGSC	Donated Equipment		L73	434163	740	850	CA	850CA	PEC78016F
FM	DPEM Funding- No Personnel								PEC72207F
FM	Comptroller Directorate	UN02	F01	451500	671	860	AA	860AA	PEC78016F
FMA-O	Financial Analysis (O&M Budget)					861	BA		PEC78016F
FMF	Financial Services Division	UN02	F01	411510	640	862	BA	862BA	PEC78016F
FM	Major Support-Funding			451503	730	864	BA		PEC78016F
FM1	<b>Production Modernization Office</b>		F01	451550	724	865	BA		PEC78016F
FM1	DMAG Hard/Soft-Ware Purchase Only								
FT	Flight Test (DMAG Expenses Only)					870	CA		PEC78211F NOTE 8
LG	Logistics Directorate	UN02	G02	434110	540	880	AA		PEC78016F
LG-2	Aircraft Disposition Office	UN02	G02	434110	540	880	AA		PEC78016F
LGSD	Storage & Distribution Branch	UN02 UN06	G31	434160	536	882	GA	882GA	PEC78016F
LGSD	O&M Equipment Holding Account		G31	434160	536	882	HA	882HA	PEC78016F NOTE 10
LGS	Supply Division	UN02	G02	434160	536	882	BA	882BA	PEC78016F
LGSC-A	Forward Supply Maint Branch	UN02 UN06	L71	434160	536	882	CA		PEC78016F

XP-QA	Quality Assurance					890	AA		PEC78016F
XP2	Treaty Compliance	UN02 UN06	T07	441402	735	891	BA	891BA	PEC35145F
XPI	Communication Mgmt Division	UN02 UN06	T41	441410	650	892	BA	892BA	PEC78016F
XPA	Info/Pub Division	UN02 UN06	T03	441430	620	893	CA	893CA	PEC78016F
XPT	Training Division			441440	706	895	BA	895BA	PEC78016F
XPX	Plans & Programs Division	UN02	T07	441420	635	896	BA	896BA	PEC78016F
XPX-V	O&M Vehicles		G12	441420	635	896	VM	896VM	PEC78016F NOTE 9
LGSD	Unserviceable Details				670	920	RW		
LGSD	SBSS A4 Satellite Account				670	924	JB		

**NOTE 1.** Actual delivery point may vary with each delivery. Call FMA to determine delivery point.

**NOTE 2.** Actual delivery point may vary with each delivery. Call XPXF to determine delivery point.

**NOTE 3.** An office symbol ending in -A indicates a DMAG function assigned to an O & M activity. An office symbol ending in -O indicates an O&M function assigned to a DMAG activity.

**Note 4.** Organization/shop code 428DA is restricted to ordering tools for DMAG activities.

**Note 5.** Equipment account 658VM is restricted to accountability for DMAG vehicles.

**Note 6.** Organization/shop code 479CB is restricted to ordering payback items. Delivery code G30 applies to items to be stored; delivery code L71, to items to be installed in aircraft.

**Note 7.** Naval Inventory Control Point Detachment (FSO) will use 801AA to order supplies.

**Note 8.** Organization/shop code assigned for exception time accounting (ETA) purposes only. Individual equipment items required by the test pilot will be ordered against the host base organization/shop code 248TP.

**Note 9.** Equipment account 896VM is restricted to accountability for AMARC O&M vehicles.

## Attachment 2

## HOST BASE ACCOUNTS

OFFICE SYMBOL	ORGANIZATION	SUPPLY RC/CC CODE	PFMR CODE	OCCR CODE	SHOP CODE	REMARKS
LA	Base PMEL	4H2700	877	244	PL	PEC78211F
LA	DMAG MOGAS	4H2700	870	246	VV	PEC78211F
LA	DMAG AVPOL	4H2700	870	247	RU	PEC78211F
LA	DMAG Individual Equipment	4H2700	877	248	TP	PEC78211F
LGL	DMAG MOGAS	4H4140	871	249	VV	PEC78211F
FM	DMAG MOGAS	4G1540	872	250	VV	PEC78211F
XP	DMAG MOGAS	4G1423	873	251	VV	PEC78211F
XPX-V	O & M MOGAS	441421	874	252	VV	PEC78016F
FMB	Reserved MOGAS	TBD		253	VV	
FMB	Reserved MOGAS	TBD		254	VV	
<b>HOST BASE MEDICAL/DENTAL</b>						
LAA	DMAG Med/Den	4H2702	625	604		PEC78211F

## Attachment 3

## DELIVERY DESTINATION CODES

DLVY CODE	BLDG & OFC SYMBOL	DLVY CODE	BLDG & OFC SYMBOL	DLVY CODE	BLDG & OFC SYMBOL
C01	7514 CC	L20	7506 LAO	L70	7439 LASAR
C02	7350 CC-SE	L21	7506 LAOO	L71	7408 LGSC
F01	7513 FM/FMF	L22	7408 LAOB	L72	7408 LGSC-A Tool Room
F03	7513 CPP Facilities	L23	7408 LAOD	L73	7408 LGSC-A Holding Eqmt Requirements
G02	7328	L31	7222 LAEE		
G04	7401A LGL	L32	7220 LAEE (Sling Shop)	T05	7708 XPT
G12	7336 XPX-V	L33	7333 LAET	T06	7513 FMW/FMB
G13	7350 XPX-V	L34	7327 LAEE (Paint shop)	T07	7507 XPX
G30	7326 LGLM	L50	7401 LAR	T08	7332 XPXE
G41	7401/A LGLP	L51	7401 LARA		
G43	7431 LGLW	L52	7401 LARB		
L01	7413 LA	L58	7223 LASA (Nicad/Lead Acid Battery Shop)		
L02	7412 LAA	L60	7439 LAS		
L03	7412 LAAC				
		L61	7439 LASA Avionics Branch (Elec)		
L04	7412 LAAS				
L05	7416 LAAO (Acft Rcds)	L62	7221 LASA(Battery shop)		
		L63	7442 LASM		

L13	7199 LAIS	L67	7440 LASG		
L14	7615 LAIO (Lab)	L68	7436 LASN		

Attachment 4

REQUISITION PRIORITY DESIGNATORS RELATING FORCE/ACTIVITY TO URGENCY  
OF NEED DESIGNATORS

Urgency of Need Designator	<u>A</u> *Cannot Perform Mission	<u>B</u> **Mission Capability Impaired	<u>C</u> Stock Replen or Firm Future Requirement
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Force/Activity

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Requisition Priority Designator

Designator

I	01	04	11
II	02	05	12
III	03	06	13
IV	07	09	14
V	08	10	15



## Attachment 5

### USAGE CODES

Usage codes identify selected materiel issues and turn-ins for cost accounting purposes. If no usage code applies, the field is left blank. Systems edits will reject any inputs that do not contain the appropriate usage code, including blanks

**A5.1.** The usage code field is blank if the input activity code is B (bench stock), C (contract issues), or L (bulk issues). In addition, it is blank if the input activity code is E Equipment Authorization Inventory Data (EAID) or P (non-EAID) and the input does not pertain to a tool issue or individual equipment item.

**A5.2.** If the input is a direct issue to an aircraft or temporary work order, the usage code is the AMARC PCN. If the input activity code is S, the input must contain an AMARC PCN as the usage code.

**A5.3.** If the input is not a direct issue, the applicable usage code indicated below applies to inputs with supply activity codes R (routine) and X (expedite). In addition, they apply to equipment activity codes E and P if the input pertains to an individual equipment or a tool issue item. These codes are the basis for identifying materiel to the applicable DMAG materiel general ledger account.

A5.3.1. UN02 - Office and housekeeping supplies and other low-cost items used in administrative functions.

A5.3.2. UN05 - Supplies used to support the AMARC Material Laboratory and the Tri-Service Preservation Materials and Processes Improvement Program.

A5.3.3. UN06 - Individual equipment items.

A5.3.4. UN07 - Tool issues (authorized for use only by 428DA).

A5.3.5. UN08 - Repair/special project materiel. Materiel used by 328CA to repair and maintain AMARC facilities or materiel ordered by a staff office for a special project, such as START or non-administrative materiel ordered by a staff office for a special project.

A5.3.6. UN11 – Materiel Support Division (MSD) turn-in for found on base items or MSD items issued to DMAG organizations for use in repairing DMAG assets or for building mock-ups.

A5.3.7. UN12 - Indirect production and shop operating supplies (authorized only for production RCCs that contain B position 5 of the RCC).

A5.3.8. UN14 - Materiel used to maintain support equipment (authorized for use only by 328CA).

**Attachment 6****DELIVERY PRIORITY DESIGNATORS**

A 1-digit numeric code to indicate the maximum time allowed from receipt of the request until delivery by LGSD of "on-the-shelf" items to the requesting activity. This priority designator is in no way related to the supply requisition priority used if property is not available.

<b>Sup DlvyPri Desg</b>	<b>Application</b>	<b>Sup Dlvy Time</b>
1	Not authorized in AMARC.	
2*	Not normally authorized in AMARC. Applicable to flyaway aircraft officially declared ready for test (RFT) or ready for delivery (RFD).	As soon as possible (ASAP) but not later than (NLT) 30 minutes.
3	Applicable to flyaway aircraft in RFT or RFD status undergoing a maintenance action which cannot be deferred.	ASAP but NLT 1 hour.
4	Applicable to flyaway aircraft undergoing normal processing during accomplishment of maintenance which cannot be deferred in excess of 4 hours. This priority is also applicable to deadline support equipment and shop or other requirements in support of flyaway projects.	ASAP but NLT 4 hours
5	Applicable to all flyaway project related requirements, including time changes and bench stock. Also applicable to RED HORSE and related projects.	ASAP but NLT 8 hours
6	Applicable to all other requirements such as routine delivery of materiel to support local manufacture and routine work orders which are not required in less than 12 hours.	ASAP but NLT 12 hours.

**Attachment 7****ORGANIZATION AND SHOP CODE STRUCTURE**

Position 1	0=	Reserved for Internal SBSS Processing
	1 =	DMAG Capitalized Materiel Expense Transactions
	2 =	Host Base SBSS Accounts
	3 =	LA Directorate, DMAG Division
	4 =	LG Directorate, DMAG Division
	5 =	FM Directorate, DMAG Division
	6 =	XP Directorate, DMAG Division
	7 =	Materiel Issues Funded by Non-AMARC Sources
	8 =	O&M Activities
	9 =	Reserved for SBSS Satellite Accounts
Position 2	LA Directorate	
Note 1	0 =	Directorate Office
	1-9 =	Divisions
	LG Directorate, DMAG Divisions	
	1-9=	Divisions
	O&M Activities	
	0=	CC/CD
	4=	Miscellaneous (Quality of Life, O&M Maint & Repair, O&M Engineering Support)
	5 =	Donated Equipment
	6 =	FM Directorate
	7 =	LA Directorate
	8 =	LG Directorate

Position 4 & 5	LA Directorate; DMAG Divisions of LG, FM, XP Directorates	
Notes 2 & 3	AA =	Directorate Office
	BA =	Division Office - Production Overhead
	BX =	Division Office - General and Administrative (G&A)
	CX =	Taxi Unit (G&A)
	Other =	RCC Branch/Section
Position 4 & 5	O&M Activities	
	AA =	Directorate Office, CC, CD
	BA =	Division
	Other =	Branch/Section, Other
	VM =	Vehicle Accounts

Note 1: Definition excludes RCCs that contain 1, 7, or 9 in position 1 and Host Base Accounts.

All RCCs that contain 1 in position 1 are DMAG-funded.

Note 2: For DMAG organizations, A in position 5 identifies production overhead RCCs; B identifies direct RCCs, and X identifies general and administrative (G&A) RCCs. The DMAG accounting system uses this coding structure to group applicable costs.

Note 3: AMARC accounts loaded to the host base 4877 SBSS for fuel issues and selected individual equipment items contain a 2 in position 1 of the RCC. RU in positions 4 and 5 identifies AVPOL fuel; VV identifies MOGAS, TP identifies individual equipment, and PL identifies PMEL.

**Attachment 8****REJECTS CAUSED BY 206 PROGRAM EDITS**

The following modifications have been made to SBSS to align it with the AMARC system. These edits are for transaction identification codes (TRIC) ISU, MSI, and TIN.

1. If the mark for field is "UNxx", only UN02, UN05, UN06, UN07, UN08, UN11, UN12 or UN14 can be used.
2. If the ERRCD is XD(x) and the RCC is 328CA, the mark for field must be UN14.
3. If the ERRCD is XD(x) and the RCC is other than 328CA, the mark for field cannot be UNxx.
4. If the ERRCD is not XD(x) and the RCC is not 328CA, the mark for field cannot be UN14.
5. If the Federal Supply Group (FSP) is 51 or 52, the RCC must be 428DA or 882HA with mark-for field UN07 for activity code X, R or P.
6. If the 5th position of the RCC is B and positions 1 and 2 of the mark field are UN, the usage code entered must be UN02, UN06, UN11 or UN12. **EXCEPTION:** These codes cannot be used for RCC 479CB or 924JB.
7. If the activity code is B, E, or P the mark for must be blank, UN06 or UN07.
8. If activity code is S, the mark for can not be UNxx.
9. If the FSG is 51 or 52 and the activity code is E, any organization code can be used and the mark-for must be blank.
10. If RCC is 428EA activity code must be E.